



CHRISTIANA LUTHERAN CHURCH EXECUTIVE COUNCIL

**April 5, 2016
Minutes**

President – Andrew Wilkins	P	Vice-President - Bruce Mohn	P	Pastor David Mesaros	P
Alan Ritchie (at large)	A	Treasurer – Rachel Fausch	P	Secretary – Greg Silus	P
Kim Robertson (at large)	P	Scott Selkirk (at large)	P	Steven Olan – CYF Leader	P
Christian Donovan (at large)	P	Lee Braun (at large)	P		

Call To Order: President Andrew Wilkins called the meeting to order at 6:00 pm. As there was enough Executive Council members present

1. **Devotions:** 1 Corinthians 12 – Dwelling in the Word

2. **Strengths Finder:** discussion within the group, in groups of 2.

3. Accept appointment of Kim Robertson to the Executive Council – Member at Large
Motion made by Bruce Mohn and seconded by Scott Selkirk to appoint Kim Robertson to Executive Council – Member at Large
 Motion passed by unanimous voice vote.

4. **Approved Agenda for: April 5, 2016**
Motion made by Greg Silus and seconded by Kim Robertson to approve the agenda as distributed at the meeting with the following additions: none
 Motion passed by unanimous voice vote.

5. **Approve Minutes from March 1, 2016.**
Motion made by Greg Silus and seconded by Bruce Mohn to approve minutes from March 1, 2016 with the following corrections: none
 Motion passed by unanimous voice vote.

6. Council Information and Reports

a. **Treasurer's Report:** See Attached

- a. **Discussion:** Rachel Fausch went over the highlights

Motion made by Christian Donovan and seconded by Lee Braun to receive the Treasurers report as presented. Summary for Treasurers Month Ending 3/31

Motion passed by unanimous voice vote.

b. **Pastor's Report:** see report below

Highlights discussed: visit shut-ins during Easter season. Dick Swan speech at Lenten service was very well attended. Easter attendance down a bit this year, but Easter breakfast had good attendance.

Mission Goal discussion for Church this year – food production with visible representation at church. PD looking for support of the council for this plan of visibility and stretching the congregation.

Motion made by Andrew Wilkins and seconded by Greg Silus to receive the Pastor's Feeding of 15,000 people initiative during 2016

Motion passed by unanimous voice vote.

c. **CYF Leader Report:** see report below

Highlights: Easter egg hunt went well.

Motion made by Lee Braun and seconded by Scott Selkirk to approve the CYF report

Motion passed by unanimous voice vote.

d. **Ministry Board Report and Ministry Team Reports:** see report below

Highlights: New Summer schedule.

Treasurer reported this correction: Check for \$4000, rather than \$3500 in the previous Missions Report for Tanzania Iringa Partnership

Motion made by Bruce Mohn and seconded by Kim Robertson to approve the Ministry Board Report and Ministry Team Report.

Motion passed by unanimous voice vote.

e. Property Committee Report: see report below

Funeral Policy – Attached is a Funeral Policy for your consideration and hopefully approval. At your March 1 meeting, you gave Bruce Mohn direction to work with the Property Committee to flesh out the funeral policy for Christiania. Bruce Mohn, David Frame, Daryl Reick, Harold Martin and Pastor Dave met on March 18 and worked on a document prepared by Jeanne Hoffmann. The attached document has been approved by that committee and by Pastor Dave.

BE IT RESOLVED, That the Christiania Lutheran Church Executive Council hereby approves the Funeral Policy as presented to the April 5th meeting.

Motion made by Christian Donovan and seconded by Lee Braun to approve Funeral Policy as noted above.

Motion passed by unanimous voice vote.**Roof Replacement/Repair** – The contractor couldn't start until after the first of April because of the weather conditions. Pumper Plumbing from Northfield rerouted the gas line on Tuesday, March 29. We are all ready to start the work on the roof. The Master Electrician, Mark Tuma, Steve Anderson from Property Committee, and Harold Martin were at church looking at the electrical options on March 26. They were all in agreement to not go through the roof to get additional electrical installed. Any roof penetration could be an issue later. There are multiple circuits available on the kitchen side of the wall. We can access outlets on the north side of the Fellowship Hall since it's the same wall as the boiler room. The electrician can do this work after we give the ok. Since this isn't tied to the Roof Replacement/Repair, Council permission is needed to use the \$1,500 designated funds in Roof Replacement/Repair account to install the additional electrical. Steve Anderson from Property (who is a licensed electrician) will be work with Mark Tuma to save some money. Please note on page 2 the safety assessment that pointed out a lack of electrical outlets in the kitchen. Property Committee recommends the Council adopt the following resolution:

BE IT RESOLVED, That the Christiania Lutheran Church Executive Council hereby approves the use of \$1,500 from the Roof Replacement/Repair Account to install additional electrical in the Fellowship Hall and kitchen even though the installation would not involve entry from the roof.

Motion made by Greg Silus and seconded by Bruce Mohn to approve Roof Replacement/Repair as noted above.

Motion passed by unanimous voice vote.

Discussion: Treasurer asked - Do we have to approve every expenditure?

It was explained the request above was a unique request and made sense for it to be brought to the Executive Council

Church Mutual Safety Assessment – from March 16, 2016

Responses below from the President and mentioned at this Executive Council meeting

- I. Who are the best people for recording all contents? President will ask Jeff Otto
- II. Who are the best people for video recording contents? President will ask Jeff Otto
- III. Floor cords – Music Team to remediate
- IV. Power Cords – President will work with Jeanne Hoffman to remediate
- V. Window frames around stained glass – Lee Braun will work with Jeanne Hoffman for a solution
- VI. Nurse hotline – Office Manager to place info by each phone
- VII. Playground & no surfacing – President to work with Jeanne Hoffman for remediation

7. Action Items from

Ministry Board and Ministry Team – none

Action Items from Property Committee – Acoustic Panels not yet ordered, mentioned by Lee Braun

8. Old Business:

- a. Report on Audits – carryover to March in Old Business
- b. Church Funded Sunday School – Discussed as New Business (2/13/16) and to carryover to March in Old Business. President spoke to contributors and they are ok with the money being used for hardships
- c. Policy review – Alan Ritchie – carryover to March in Old Business – carryover to May

9. New Business

- a. Office Manager/Financial Review Committee - Executive Council and/or Personnel Committee to discuss a policy on handling the privacy of our members. These topics were discussed and it was determined there will not be a policy created
 - i. Privacy policy mentioned
 - ii. Prayer chain – protocol
 - iii. Photos on the internet
- b. Pastor Dave - Synod Assembly Representatives May 20-21
 - i. Provides broader scope of ministry of the ELCA and SPAS.
 - ii. No one volunteered to attend during the Executive Council meeting.
- c. Pastor Dave - Information Item: The EC officers, Ministry Teams, and some Committees have mailboxes (located near the coat racks) – please check them for info
- d. Pastor Dave - Northfield Retirement Center Annual Meeting – representative. Sunday, April 17 at 1:00pm.
 - o Christian Donovan volunteered during the meeting to attend
- e. Treasurer – quarterly request for financial audit
- f. Personnel Committee Update
 - i. Handbook – Holidays/Pay – President took the Holiday section out.
 - ii. The President will be distributing the revised Handbook

Motion made by Christian Donovan and seconded by Bruce Mohn to approve handbook update with Holiday section removed.

 - iii. Tom’s replacement – 2 job descriptions for replacement of Tom
 - i. Worship Coordinator
 - ii. Organist/Piano
 - iv. Kim Robertson & Christian Donovan will be on the hiring committee, from the Executive Council
- g. May 15th - Date for the “State of the Church” to be delivered by the President
- h. Accept Lucky's resignation from Executive Council

Motion made by Christian Donovan and seconded by Scott Selkirk to approve Lucky’s resignation from the Executive Council
- i. Accept Tom's retirement

- 10. Set Agenda for Next Meeting:** Tuesday May 3, 2016 – Old Business from previous meeting and/or other input provided to the Executive Council Secretary
- a. Hiring committee update**
 - b. Policy review with Al Ritchie**

11. Adjournment:

Motion made by CD and seconded by to BM adjourn the meeting

Motion passed by unanimous voice vote. Meeting adjourned at 8:10 pm.

12. Meeting closed in joining in the Lord's Prayer

Respectfully Submitted,

Greg Silus Executive Council Secretary

Christiana... We start with Christ - In our caring; in our serving; In our growing.