



CHRISTIANIA LUTHERAN CHURCH EXECUTIVE COUNCIL

**August 4, 2015
Minutes**

President – Joe Jorgensen	P	Vice-President - Andrew Wilkins	A	Secretary – Linda Bauer	P
Alan Ritchie	P	Sharon Buckley	P	Christian Donovan	P
Lucky Rimpila	P				
Pastor David Mesaros	P	Treasurer – Rachel Fausch	P	Steven Olan – CYF Leader	A

Call To Order: President Joe Jorgensen called the meeting to order at 6:24pm.

- A. Devotions:** Matthew 28 – Discussion: The Angel told the women to go quickly. Why the urgent message? What urgent information pertaining to Christiania’s mission would you like to see on Facebook?
- B. Approved Agenda for August 4, 2015: Motion made by Sharon Buckley and seconded by Alan Ritchie to approve the agenda as distributed at the meeting with the following additions:**
 - Under Old Business – F2: Approval of Al Godfrey to fill open position on Executive Council**
 - Under New Business – add G2: Discussion of mold issue.**

Motion passed by unanimous voice vote.
- C. Approve Minutes from July 7, 2015. Motion made by Lucky Rimpila and seconded by Alan Ritchie to approve minutes from July 7, 2015 with the following correction: Under Pastor’s Report – should read “ Security-the outside doors will be locked when staff is alone.”**

Motion passed by unanimous voice vote.
- D. Council Information and Reports**
 - 1. Treasurer’s Report:** Rachel Fausch presented the Treasurer’s report for June for review. General Fund balance from the report was \$64,982.22 with an additional \$17,158.23 in the Capital Fund for a total General Fund Balance of \$82,140.45. The Checking Account balance was \$86,908.52 and the Savings Balance of \$167,804.62.
 - Motion made by Sharon Buckley and seconded by Christian Donovan to receive the June 2015 Treasurer’s Report as presented.**

Motion passed by voice vote.

Rachel Fausch verbally presented the July Treasurer’s Report
General Fund balance from the report was \$57,255.86 with an additional

\$20,308.23 in the Capital Fund. The Checking Account balance was \$84,670.22 and the Savings Balance of \$167,804.62

Discussion: Rachel reported an YTD budget overage of around \$25,000 from the July 31 report. She will investigate and report to Executive Council via email before our next meeting.

2. Pastor's Report: See Attached

- * Parsonage vs. Vision of our church
- * Confirmation Podcasts – a lot of administrative work/got one done.
- * Membership – working on fill positions
- * Rally Day/Rural Ventures approach
- * Marriage Policy Draft
- * Staff Retreat – Strengths Finder - \$275 from Pastor Dave's continue education budget.

Motion made by Alan Ritchie and seconded by Sharon Buckley to receive the Pastor's report as presented. Motion passed by unanimous voice vote.

3. CYF Leader Report: See Attached – June and July Reports

Steven was not present at the meeting.

Motion made by Sharon Buckley and seconded by Alan Ritchie to receive CYF Leader Reports as presented.

Motion passed by unanimous voice vote.

4. Ministry Board Report and Ministry Team Reports: See Attached Ministry Board, Congregational Life Team and Youth Team Reports.

Ministry Board asked for two action items from the Executive Council:

1. Received reports from Ministry Teams and if the reports include names- two reports received and both included names.
2. Acceptable for Bruce Mohn and Cheryl Bahnsen to remain on the Ministry Board – per our constitution, they were elected for one year term. Bruce and Cheryl will have to put their names on the ballot for another two year term (and we hope they will).

Linda will provide feedback to the Ministry Board.

Motion made by Alan Ritchie and seconded by Christian Donovan to receive Ministry Board and Ministry Team Reports as presented.

Motion passed by unanimous voice vote.

5. Property Committee Report: See Attached

Request for motion for painting and repairing the parsonage will be considered and discussed under Old Business F7: Report on Parsonage Task Force.

Discussion regarding mold removal was put on agenda under New Business G2.

Motion made by Sharon Buckley and seconded by Linda Bauer to accept the Property Committee Report as presented.

Motion passed by unanimous voice vote.

E. Action Items from Ministry Board and Ministry Team – See above.

F. Old Business:

1. Report on Personnel Handbook/Action Item Accept Personnel Handbook - Lucky Rimpila corrected grammatical errors.
The Personnel Committee needs to be in place to address issues with handbook. The Personnel Committee has one vacancy. Joe Jorgensen will tie this together by next meeting.
2. Report on filling open position on Executive Council – Joe Jorgensen reported that Al Godfrey has agreed to fill the open position.

Motion made by Sharon Buckley and seconded by Linda Bauer to elect Al Godfrey as at-large-member of Executive Council to finish this year (until the Annual Meeting) vacated by Paula Anderson.

Motion passed by unanimous voice vote.

3. Report on outside audit - No reports. Rachel did ask about our in-house Audit Committee meeting frequency (they have not met since February).
4. Report on Personnel Committee – See report under F1.
5. Report on Electronic Voting at Annual Meeting – Sharon Buckley presented the Constitutional requirement and procedures for Electronic voting. See attached.

Motion made by Sharon Buckley and seconded by Alan Ritchie to approve the policy of Electronic Voting at Annual Meetings and Special Congregational Meetings.

Motion passed by unanimous voice vote.

6. Feedback on Website.
Positive Feedback will be passed on to the Website group.
7. Report on Parsonage Task Force.
Joe reported on the first Parsonage Forum – well attended. Discussion on what is our mission? PR piece of Parsonage vs. Education wing. Discussion on cost of all repairs. Discussion on painting before inspection or inspection before painting?
8. Discussion on Christiania Statement of Faith/Religious Employment Criteria/Facility Use Policy and Marriage Policy.
Discussion on draft by Pastor Dave. Discussion on if we have to go to Congregation. Executive Council does have the power to set policy but wants to have congregation input. Discussion - with so many other projects going on we can't get another Congregational Meeting scheduled before the Annual Meeting.
9. Requests for Benevolences.
This item was discussed in the June 2015 meeting but was missed in July 2015.

Motion made by Linda Bauer and seconded by Sharon Buckley that all

special requests for benevolences be formally passed on to the Executive Council to be decided upon in the budgetary discussion for the following year.

Motion passed by unanimous voice vote.

G. New Business

1. Definition of voting members (age).
Linda Bauer read the motion from the 2015 Annual Meeting. Forums need to be set-up. Discussion to schedule forums for October dates.

2. Discussion of mold issue.
Mold reports were presented to Executive Council
Jeanne Nash Hoffmann is working on clarification and other quotes. Mike Emond has also been contacted to review the situation. Time is of the essence to complete by September 13, 2015.

Motion made by Christian Donovan and seconded by Lucky Rimpila to authorize the Property Committee to address the mold issue, seal the concrete, and paint the concrete with a cap of \$25,000 and an emphasis on volunteer labor.

Motion passed by unanimous voice vote.

H. Set Agenda for Next Meeting:

Meeting set for Tuesday, September 1, 2015

Old Business:

1. Report on Personnel Handbook
2. Report on Outside Audit
3. Report on Personnel Committee
4. Report on Parsonage Task Force
5. Discussion on Christiania Statement of Faith/Religious Employment Criteria/Facility Use Policy and Marriage Policy.
6. Definition of voting members (age)
7. Report on Mold Issue

New Business:

None

I. Adjournment:

Motion made by Linda Bauer and seconded by Alan Ritchie to adjourn.

Motion passed by unanimous voice vote. Meeting adjourned at 8:28pm.

J. Meeting closed in joining in the Lord's Prayer

Respectfully Submitted,

Linda Bauer
Executive Council Secretary

Christiania... We start with Christ - In our caring; in our serving; In our growing.