



**CHRISTIANA LUTHERAN CHURCH EXECUTIVE COUNCIL  
March 10, 2015  
Minutes**

President – Joe Jorgensen	P	Vice-President - Andrew Wilkins	P	Secretary – Linda Bauer	P
Paula Anderson	A	Sharon Buckley	P	Christian Donovan	P
Lucky Rimpila	P	Alan Ritchie	P		
Pastor David Mesaros	P	Treasurer – Rachel Fausch	P		

- A. Call To Order:** President Joe Jorgensen called the meeting to order at 6:01pm
- B. Devotions:** Matthew 28: 1-10, 16-20. “Do Not fear”, the angel said. We pondered what we would fear? – putting ourselves in the disciples’ sandals.
- C. Approved Agenda for March 10, 2015. Motion made by Alan Ritchie and seconded by Andrew Wilkins to receive agenda as distributed at the meeting.** Motion passed by unanimous voice vote.
- D. Approve Minutes from February 21, 2015. Correction – under New Business G 1. Motion was seconded by Lucky Rimpila to elect Andy Wilkins to be the Executive Council representative to the Foundation Board. Motion made by Sharon Buckley and seconded by Lucky Rimpila to approve minutes from February 21, 2015 Meeting with correction** Motion passed by unanimous voice vote.
- E. Council Information and Reports**
  - 1. Treasurer’s Report:**  
Rachel Fausch presented the Treasurer’s report for February for review. General Fund balance from the report was \$78,531.44 with an additional \$17,594.75 in the Capital Fund. The Checking Account balance was \$103,902.62 and the Savings Balance of 155,988.15. Rachel discussed comparisons to last year’s Treasurer’s Report for February 28<sup>th</sup>. Our accounts reflect about \$100,000 more in 2015 than 2014. Rachel will do some research to verify and report back next month.  
**Motion made by Sharon Buckley and seconded by Alan Ritchie to receive the Treasurer's report as presented.** Motion passed by voice vote.

**2. Pastor's Report: See Attached**

The Ministry Board met. The Board will reach out to each Team to obtain purpose/roles/members. The Board discussed the possibility of combining Ministry Teams.

Planning Summer Theme – storytelling/Jesus's Parables.

Urban Ventures – going well with Bruce Mohn work on this

Millennial – working with Steve Olan on event.

Pastor Dave's report included a report from Steven Olan (see attached) – it seems the youth are coming out of the woodwork.

**Motion made by Andy Wilkins and seconded by Christian Donovan to accept the Pastor's report as presented.** Motion passed by unanimous voice vote.

**3. Ministry Board Report: See Attached**

Cheryl Bahnsen expressed the need for members for the Ministry Board and Ministry Teams. The Board will be compiling a list of members and connecting with Nominating Committee to find out who had been previously contacted so they would be not duplicating efforts. A notice will be put in the Sunday Bulletin to express the need for members. Once the Ministry Board has a list of Ministry Team members it will be shared with the Executive Council.

**Motion made by Sharon Buckley and seconded by Andy Wilkins to accept the Ministry Board report as presented.** Motion passed by unanimous voice vote.

**4. Property Committee Report: No report but see Minutes from November 18, 2014 Meeting and Agenda for the March 11, 2015 Meeting.**

**F. Old Business**

1. Report from Interview Committee for Office Manager Position – As Linda Bauer is currently interviewing for this position, she was excused from the meeting for this portion. No Information Available.
2. Report on Personnel Handbook – Sharon Buckley reported she has not looked at the sample Personnel Handbooks. Sharon Buckley and Lucky Rimpila will set up a meeting and will bring a report to the next meeting.

## G. New Business

1. Outside firm to do audit every 7 years – Under New Constitution C13.04.01:  
Per the New Constitution, the Audit Committee is to arrange for an outside firm to audit. Joe Jorgensen will connect with the Audit Committee to discuss getting bids in 2015 so we can budget in 2016.
2. Form Personnel Committee:  
Under the New Constitution C13.06, *There shall be a Personnel Committee consisting of the president of the congregation, who shall serve as chair, the senior pastor, the vice-president/president elect, one Executive Council member, one Ministry Board member, and two other members elected by the Executive Council from the among the voting members of this congregation.* Sharon Buckley has agreed to be the Executive Council member. She will speak with other members of the congregation to find possible candidates for the two elected members. Joe Jorgensen will speak with the members of the Ministry Board to see which of their members will be willing to serve on the Personnel Committee. All will report back at next meeting.
3. Establish standard operating procedure and facilitator for electronic voting at Annual Meeting:  
Bob Monio has stated in the past that he would facilitate electronic voting. Sharon Buckley will contact Bob to discuss writing the standard operating procedure, facilitating the electronic voting and training other congregational members to facilitators.
4. Karen Frame's Retirement Celebration and gift:  
Pastor Dave has spoken with Joan Eckdahl. Congregational Life will work with David Frame to find out Karen's wishes and plan the celebration. Concern was expressed that the gift should be from the congregation not the Foundation.
5. Nominate and elect Property Committee:  
**Motion by Sharon Buckley and seconded by Lucky Rimpila to elect Jeanne Nash Hoffman, Steven Anderson, Warren Peterson and Brad Smith to the Property Committee with the terms to be determined by the Property Committee.** Motion passed by unanimous voice vote.
6. Receive Paula Anderson's resignation:  
Paula Anderson has notified the Executive Council of her resignation. Her reasons revolve around her time commitments in many areas of her life and her ability to serve adequately according to her standards.  
**Motion by Lucky Rimpila and seconded by Christian Donovan to receive Paula Anderson's resignation from the Executive Council.** Motion passed by unanimous voice vote.

7. Northfield Retirement Center Representative:  
The Northfield Retirement Center Annual Meeting is Sunday, April 19, 2015 at 1:00 pm. Lucky Rimpila has volunteered to attend on behalf of Christiania Lutheran Church, Lucky will connect with Northfield Retirement Center for registration.
8. Website Update:  
Pastor Dave's brother, Dan will be looking at updating the churches website. Pastor Dave asked each member of the Executive Council to research church websites and send to him one example of a website we like with an explanation of why we like it.

**H. Set Agenda for Next Meeting:**

**Meeting set for Tuesday, April 7, 2015**

Agenda Items should be emailed to Linda Bauer by Tuesday, March 31<sup>st</sup> for next meeting.

Old Business:

1. Report from Interview Committee for Office Manager – Alan Ritchie.
2. Report from Personnel Handbook – Sharon Buckley.
3. Report of open positions on Ministry Board and Ministry Teams.
4. Report on filling open position on Executive Council – Joe Jorgensen.
5. Report on outside audit.
6. Report on Personnel Committee.
7. Report on Electronic Voting at Annual Meeting.
8. Report on Karen Frame's Retirement Party.
9. Report on Website Updates.

New Business:

1. State of the Church Address

- I. Adjournment: Motion by Sharon Buckley and Seconded by Lucky Rimpila to adjourn.** Motion passed by unanimous voice vote. Meeting adjourned at 7:28 pm

**J. Meeting closed in joining in the Lord's Prayer**

Respectfully Submitted,

Linda Bauer  
Executive Council Secretary

*Christiania... We start with Christ - In our caring; In our serving; In our growing.*