



CHRISTIANA LUTHERAN CHURCH EXECUTIVE COUNCIL

**December 1, 2015
Minutes**

President – Joe Jorgensen	P	Vice-President - Andrew Wilkins	P	Secretary – Greg Silus	P
Alan Ritchie	P	Sharon Buckley	P	Christian Donovan	P
Lucky Rimpila	P	Al Godfrey	A		
Pastor David Mesaros	P	Treasurer – Rachel Fausch	P	Steven Olan – CYF Leader	P

Call To Order: President Joe Jorgensen called the meeting to order at 6pm.
nominating committee speaker Ron Ovans present

- A. Devotions:** Matthew 28 – Discussion: 1-on-1 for 5 minutes and then round table on topic
- B. Approved Agenda for December 1, 2015: Motion made by Al Ritchie and seconded by Sharon Buckley to approve the agenda as distributed at the meeting with the following additions:**
Motion passed by unanimous voice vote.
- C. Approve Minutes from November 3, 2015. Motion made by Lucky Rimpila and seconded by Sharon Buckley to approve minutes from November 3, 2015 with no corrections:**
Motion passed by unanimous voice vote.

D. Council Information and Reports

1. Treasurer’s Report:

Treasurer presented the Treasurer’s report for October for review. General Fund balance from the report was \$58,941.98 with an additional \$21,916.69 in the Capital Fund for a total General Fund Balance of \$80,858.67. The Checking Account balance was \$92,472.14 and the Savings Balance of \$139,901.23. Rachel reported a transfer of \$78.07 from savings to checking from Youth Fundraising to bring up to date youth fund raising monies.

- Parsonage rent increased from \$850 to \$1000 / month

Motion made by Lucky Rimpila and seconded by Sharon Buckley receive the Treasurer’s report as presented.

Motion passed by unanimous voice vote.

Discussion relating back to the state of the church meeting on 11/15/15, relating to the spending overage of approximately \$8500. It was explained by the Treasurer that it was determined to be related to youth fund raising, funds from checking to savings.

2. Pastor's Report: See Attached

- Armful of Love: advance payment of \$600 was a one-time event of benevolence related to the "Giving Tree"
- Saturday Feb 13th 2016 Executive Board new member orientation 8am-Noon
- Topics in Pastors Report reviewed
- Ron Ovans of the nominating committee spoke of quality young people needed for the Exec Board. Talk to friends about considering serving on the board. If they decline the EB, can their name be passed onto committee's?

Motion made by Al Ritchie and seconded by Sharon Buckley receive the Pastor's report as presented.

Motion passed by unanimous voice vote.

3. CYF Leader Report: no report submitted.

- Steven Olan mentioned the youth group had a recent stay over at a Tabernacle and was a great experience
- Ron Ovans mentioned how he felt the Youth program is going well

4. Ministry Board Report and Ministry Team Reports: no report provided.

5. Property Committee Report: See Attached

- Christian Donovan presented information to the board
- Roof – 2 sections need repair - \$40k for proposed repair
- New downspouts from gutters are on. It was recommended by Sharon B. to remove the the horizontal run of gutters in the winter, then re-connect in the Spring. Christian D. has this action item to bring up with Harold.
- Christian D. recommended a line item be added in the budget for roof funding
- Action item: Sound abatement, committee verbal agreement
- Flooring: No decision made yet, first the areas must dry out, then a decision for a covering will be made, likely not carpet

Motion made by Al Ritchie and seconded by Sharon Buckley receive the Pastor's report as presented.

Motion passed by unanimous voice vote.

E. Action Items from Ministry Board and Ministry Team – none

Action Items from Property Committee – Sound Abatement, Gutter horizontal run

F. Old Business:

1. Report on Personnel Handbook – Brief discussion
Personnel reviews just completed prior to 6pm 12/1/15
President mentioned delivery of Personnel Handbook by January 5 2016
2. Report on outside audit – Brief discussion
Internal audit is very near completion
3. Discussion on Christiania Statement of Faith/Religious Employment Criteria/Facility Use Policy and Marriage Policy – Some folks had already watched the 3 videos, other had not. Lucky R. to send out links to videos online, for all to view.
4. Definition of voting members (age) – 2 forums were to be held. The first forum was held and Jeff Otto was apparently not informed. President Joe Jorgenson read Jeff's proposal. It was discussed that Christiania's rules on voting can't supersede the Synod's by-laws.

Motion made by Sharon Buckley and seconded by Lucky Rimpila for a second forum to be held on a Sunday in January 2016 between services for Jeff Otto to present his PowerPoint presentation on the voting topic.

Motion passed by unanimous voice vote.

5. Policies review/update – Facility use review / comment
Action Item: Facility use policy, Memorial Tribute Policy and Children and Youth policies to be reviewed, Alan Ritchie will Coordinate this task, with Property, Worship and the Youth Ministry Teams.
6. Roof updates – previously covered in Property Committee report
7. Budget – Rachel covered the Proposed 2016 General Budget Fund (attached)
 - Ithemi Scholarship discussed – Donation
 - Tom H. asking for a line-item for Iringa Hope - \$4000 / yr for 5years. Discussion was had and it was determined there is not room in the budget at this time.
 - Review provided of Christiania historical offering budget
 - Sharon B. found a discrepancy in the office section of the proposed budget
 - Tom & Harold looking increase in benefits to augment increased health costs
 - Decided to increase Tom from 10 to 12% & Harold from 0 to 6%
 - Discussion about Tom's two part positions: Organist & Worship Coordinator. If combined, then it would be 1 full-time position
 - How to make ends meet: Larger budget(from Congregation) or take-away from other area of budget
 - Council discussion as to ELCA Pastoral Sabbatical guidelines. After discussion of the ELCA guidelines
 - and several factors involved with Sabbatical. Council is in favor and is in agreement to continue planning for a potential 2017 or 2018 Pastoral Sabbatical for Pastor Dave. Alan Ritchie will lead this endeavor.
 - Budget for Education – proposed increase - \$2125 / yr. Consolidating youth and education ministries into CYF
 - Mowing of ballfield @ \$1200 – new line item added budget.
 - \$6000 – new line item for mold remediation

- 2% salary increase for church staff discussed and agreed upon

G. New Business

Approval of Executive Council Secretary – install Greg Silus as interim Secretary, following Linda Bauer’s vacancy

Motion made by Joe Jorgenson and seconded by Sharon Buckley to install Greg Silus as the interim Secretary

Motion passed by unanimous voice vote.

H. Set Agenda for Next Meeting: not completed
Meeting set for Tuesday, January 5th 2016

I. Adjournment:

Motion made by Christian Donovan and seconded by Andrew Wilkins to adjourn.

Motion passed by unanimous voice vote. Meeting adjourned at 9 pm.

J. Meeting closed in joining in the Lord’s Prayer

Respectfully Submitted,

Greg Silus

Executive Council Secretary(Interim)

Christiana... We start with Christ - In our caring; in our serving; In our growing.