

MEETING Agenda/Minutes

Date:		PARTICIPANTS:
MB Partner:		
MB Email:		
Start Time:	End Time:	
Location:		
Minute Taker:		Devotions:
		ABSENT:

ITEMS REQUIRING ACTION BY COUNCIL OR MINISTRY BOARD:

What you need the EC to do (Motions):	
What the MB/EC need to know:	
Future Plans/Ideas:	

Agenda Items	Minutes/Discussion	ACTION/ Who is responsible	Start time/ DEADLINE
1.	•		
2.	•		
3.	•		
4.	•		
Communications with Congregation	NOTE: Use Newsletter, Bulletins, Website for announcements. Use Info Desk for Sign Ups and Event information. Website requests: lbauer@christianialutheranchurch.org <ul style="list-style-type: none"> • 		
Next meeting date:			
Next Devotion:			